

Tony Williams Dance Center
Phase II/III Protocols for Reopening

- 1) We will have taped areas on the floor to use proper distancing at all times. The recommended current dancer spacing is six feet with masks at all times. "Across the floor" or "circle" time will be socially distanced. Faculty members and staff have walkways built into this spacing to interact verbally with students, while also maintaining social distancing.
- 2) No more than ten students in a room, properly spaced, no more than 2 teachers in a room, properly spaced. Our typical room usage is 12-24 depending on the room.
- 3) No "ballet touch" or physical form corrections will be used during this time, only verbal form correction from a distance
- 4) Teachers will be required to wear a mask, students will be encouraged to bring a variety of masks for changing throughout the day if they take more than one class due to sweat. Students are required to wear a mask throughout class.
- 5) Barres and floor areas will be cleaned between classes. Classes have been staggered to allow for less crowding during transitions and for cleaning between classes.
- 6) Parents must assist in our attempts to maintain physical distancing by picking up their children promptly or teaching them how to exit the building to meet outside. Those under the age of 9 should be met at our lobby door for pickup and drop-off.
- 7) Sanitizer, additional masks, hospital-grade cleaners, and hand washing stations will be set up to accommodate quick needs. Students should bring their own hand sanitizer if possible.
- 8) No parents will enter the studio. We recommend students use the stairs upon entry rather than the elevators as only two persons are allowed at one time in elevator. Teachers will collect classes in the hallway. Students taking class in studio 1 will enter and exit from the hallway door that leads directly into the studio. Parent goodbyes should be brief outside, or near our doorway. Please do not block either doorway or the hallway.
- 9) Students may not change on-site. They should wear their dance clothes including any cover-ups or leotards when they arrive. Students should bring into the studio: their dance shoes, a mask, their own sanitizer, a water bottle, AND NOTHING ELSE. Please do not bring these items in a cloth bag. A plastic bag is fine. We are limiting use of the hallway cubbies as much as possible and these items should be brought into the classroom.
- 10) Any in-person meetings with adults must be made in advance. Our desk will be outfitted with protective panels.
- 11) Staff will wear gloves during regular cleaning, and masks all day.
- 12) Students will be brought into the hallway for pickup. Parents must be prompt.
- 13) Any student with multiple classes in one day must leave TWDC between classes. This includes back-to-back classes as cleaning occurs in every studio between classes. Students/families may not gather in our hallways or the hallways of the Brewery building complex. Students may not remain on TWDC property during waiting time between class start times. Students should leave with parents, or socially distance outdoors as much as possible.
- 14) Any teachers who move classrooms/groups to teach will wash hands, re-sanitize, and change any worn PPE for the next class.
- 15) Our bathroom is for student usage only. Parents and staff should use the hallway bathrooms. Students must be able to use the bathroom by themselves.
- 16) The lobby is no longer available for parents or students.
- 17) Water bottles must be filled up off-site.

- 18) One section of each upper level ballet class (and one age 3-4 class) will be available online to limit time spent at our location in-person.
- 19) Floor usage during dance classes will be limited as much as possible ie. floor work, circle time, stretching, etc.
- 20) We will take infrared thermometer temperatures as often as daily, and as seldom as weekly in order to monitor students and staff.
- 21) All parents must sign a waiver with the information in this document acknowledging receipt of this information and adherence to the guidelines in this document.
- 22) TWDC dressing room is off limits for all purposes. All changing must be done off-site before coming to class.
- 23) Some classes have been moved to online (Zoom) in order to limit the amount of students in the studio at a given time.
- 24) Should a student or faculty member test positive for COVID-19, TWDC will shut down for one day. Missed classes may be rescheduled if possible. During this time the entire facility must be cleaned including all surfaces, floors, and barres.
- 25) All protocols will be posted in English and Spanish.

Outbreak Protocol

- 1) Any employee, parent, or student showing symptoms related to COVID-19 must stay home.
- 2) Any employee, parent, or student showing symptoms related to COVID-19 must inform TWDC of positive test results of COVID-19 should that become the case. This will initiate contact tracing protocol within this document.
- 3) Any employee, parent, or student showing symptoms related to COVID-19 (without a positive test result) may not return for 14 days, or after one week from the class missed with a negative test results from less than 72 hours prior to returning. Ie if a student has a fever and/or coughing, and must stay home for a class, they may not return for 14 days OR, they may return the following week after waiting 4 days, then getting a test with a negative result after four days, and they can present the negative result within the following 72 hours before returning to class. A two week (14 day) quarantine is recommended over the secondary option for everyone's safety.
- 4) No refunds will be issued for health crisis related quarantine (missed classes).
- 5) If a student tests positive for COVID-19 they will be unenrolled from classes immediately until they are well enough to return to classes. Any unused classes from their tuition will be held forward until they can return.
- 6) Faculty members/ staff members who are unable to to teach class during a 14 day quarantine should apply for unemployment insurance. We will hire a substitute teacher if possible to cover your class.
- 7) Faculty members, staff, or students who have tested positive for COVID-19 may not return to classes until TWDC receives documentation from a health official that they are permitted to return to sport activities.
- 8) Should a student or faculty member test positive for COVID-19, TWDC will shut down for one day. Missed classes may be rescheduled if possible. During this time the entire facility must be cleaned including all surfaces, floors, and barres.

Contact Tracing Protocol

- 1) TWDC retains phone numbers and emails for all parents/students, staff, and administration.
- 2) TWDC staff must take attendance during every class.

- 3) Should a positive case of COVID-19 be found we will be able to alert anyone who was in our facility during this person's time in our space. This would include first notifying staff and students who were in their specific class, followed by any person in the building after their use of our facility.
- 4) Once notified, we will notify JPNDC of such an outbreak.
- 5) Once notified, TWDC will notify all staff members to monitor symptoms for 14 days.
- 6) Should a student or faculty member test positive for COVID-19, TWDC will shut down for one day. Missed classes may be rescheduled if possible. During this time the entire facility must be cleaned including all surfaces, floors, and barres.

Cleaning Protocols

- 1) Barres, floors and technology areas will be cleaned between every single class. A window has been built into class structure for admins and teachers to do this.
- 2) Floors will be mopped fully twice per week.
- 3) Surfaces will be cleaned with VIREX hospital grade cleaner
- 4) 9 Sanitizing stations have been set up around the studio using OLINE hospital grade sanitizer.
- 5) Handwashing is available in our interior bathroom, and four hallway bathrooms belonging to JPNDC.
- 6) Doors are only touched by staff/ faculty in order to limit transfer
- 7) Student and faculty masks must be changed if they become wet due to use or sweat
- 8) Paper and fabric usage in the studio will be limited in order to reduce the amount of non-santizable areas in the studio.
- 9) Should a student or faculty member test positive for COVID-19, TWDC will shut down for one day. Missed classes may be rescheduled if possible. During this time the entire facility must be cleaned including all surfaces, floors, and barres.

Thank you for adhering to our COVID-19 Protocols.

Tony, Dustin, and Suzy